**Belford Community Group CIO**

**Minutes of the Meeting held on**

**Tuesday 21st**

**Bell View Resource Centre, Belford**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present:** | Pauline Tucker (Chair), Charlie Wadsworth (Treasurer), Del Hughes, Linda Wadsworth.  Tony Broom (guest) | **Action** |
| **1** | **Apologies for absence:** | Amanda White, Jane Cowley, Karon Ives, Hannah |  |
| **2** | **Declarations of interest:** | None for the meeting, but it was noted that Charlie works at Bell View. |  |
| **3** | **Minutes of last meeting:** | Everyone agreed that the Minutes dated 13th November 2024 (AGM) and 2nd December 2024 were accurate and were signed by Pauline. | **PT** |
| **4.** | **Matters arising:** | Pauline reported that Jane Cowley had tended her resignation as a trustee effective from the November 2025 AGM. It was agreed that we should recruit new trustees during the year. | **All** |
| **6.** | **Website** | Tony Broom reported on progress with the website. It was agreed that the function of the website was to inform on the function of the BCG and what it does for the village and not to provide information about the village. It was agreed that:   * Posting ‘What’s On’ would be helpful as many of the events are BCG concerns. * The gym should be elevated to having its own tab. * Tony will check if the preferred domain name is available – Belford Community Group. * Photos and information about the trustees will be added. * The website colours will be similar to the Community Shop. * We will look at gym subscription payments online later. * The first draft of the website should be available early April. | **TB AW JC** |
| **7.** | **Grant Applications:** | Grant application received from Shirley Tinnion on behalf of the Belford Show. The grant requested funding for the hiring of the marquee (£2124) or both the marquee and the tables and chairs (£2727.60).  It was agreed that the larger amount for both resources would be supported. Charlie will report this information to Shirley. | **CW** |
| **8** | **Gym** | Del reported that progress has been made regarding the electricity readings and bills being reconciled and the obsolete meters are going to be removed.  Following the redecoration of the gym, Del is arranging an estimate to fix the roof, drainpipes, woodworm and moss removal.  Del considered it would be helpful to have a volunteer project manager to reenergise the development of the gym. It was agreed that Pauline would put an advertisement on What’s On. | **PT** |
| **9** | **Shop Report** | A shop report was received from Linda.  Del added that she had been looking at the fire regulation inspections required for both the shop and the gym.  It was agreed to go ahead with bi-annual inspections of the fire extinguishers and smoke alarms for both venues. The emergency lighting will be self-tested.  Linda reported that a noticeboard is now completed and displayed in the shop, next to the front door with information about current grants awarded by the BCG. This was requested by a member of the shop committee at the AGM. | **DH** |
| **10** | **Woodlands** | No Woodland report received. |  |
| **11** | **Finance** | A Finance report was received from Charlie.  It was agreed that we need to find more worthy causes to support. Linda will make an appointment to speak with the Headteacher of the school. | **LW** |
| **12** | **Markets** | A report was received from Ruth and Phil Dodd. It was agreed that the combined Christmas market with Bell View was a great success and very well attended, especially considering the bad weather warnings. |  |
| **13** | **AOB** | Richard Bourne has agreed to help trustees with policy reviews. Linda will invite him to the next meeting.  Thank you notes were received from outgoing trustees after the AGM. William, Irene, Phil, Ruth and Nikki. | **LW** |
| **14** | **Date & time of next meeting** | **Next meeting will be held on Wednesday 26th February at 7pm at Bell View** |  |